

Yichen Song

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2216 Mida Drive, West Lafayette, IN, U.S.A. 47906

OBJECTIVE

To obtain internship/Co-Op opportunities related to management or communication field for summer 2015

EDUCATION

Purdue University, West Lafayette, IN

Fall, 2013 – May, 2017

BS in Management, minor in Communication

GPA 3.86/4.0

Dean's List & Semester Honors

RESUME PROFILE

Work well with a multi-cultural and diverse work force with initiative, independent and good communication skill. Committed to excellence and owned high sense of responsibilities.

INTERNSHIP EXPERIENCES

Citibank (China) Co. Ltd

2014 Summer

- Learned basic knowledge of bank service and comprehensive survey of Investment & Financing **Beijing**
- Schemed model financial planning with partners

Henan Association of Disabled Entrepreneurship

2013 Summer

- Assisted and organized annual meeting for 500 people **Henan, China**
- Conducted research on events operating and companies' credentials examined

LEADERSHIP EXPERIENCES

Purdue University Chinese Student & Scholars Association (over 500 members)

9.2013—Present

Director of Secretary (General) Department

West Lafayette, IN

- Processed professional copywriting documents and helped operating 3 official social networking sites
- Cooperated with department of PR to deal with the relationship with school and other students associations
- Assisted and engaged in big events as Chinese Spring-Festival Show, Mandarin-Speaking Career Fair

Multinational Integration Xchange (MIX)

8.2014—Present

Team leader

West Lafayette, IN

- Addressed concerns of 15 incoming students from various cultures to better acquaint them with campus
- Supported and developed individual friendships with students from different cultures
- Certificated of Cross-Cultural communication among 4 main countries in Purdue

Volunteer Management Committee at high school

2011 Spring—2013 Summer

Vice-president & director of Liaison Department

Beijing

- Organized one hundred students for community performances and voluntary service
- Assisted donation and incorporation service for 3 impoverished primary schools
- Organized and engaged in supporting education up to 6 months as an English teacher

VOLUNTEER EXPERIENCES

Volunteer in supporting education for orphanages in Thailand up to 4 weeks

7.2014—8.2014

Volunteer in accompanying lonely elderly people during Christmas vacation in West Virginia

2013 Winter